



**Total Returns, Inc.** wants to thank you for allowing us to be your Total Rx Returns Company! Once we receive your inventory, we will process your DEA Form 222 and get it ready to be sent to you. First, we would appreciate a check to be mailed to our facility or for a credit card payment to be arranged. You can do any of these by giving us a call at (580) 276-3056. After your payment has been received, your DEA Form 222 will promptly be mailed to your registered facility address along with a pre-paid UPS shipping label and all documentation stating our responsibility of your drugs.

### **After you receive your Form 222, here are a few things you may find helpful:**

- It is imperative that all product counts and measurements are accurately documented on the Form 222.
- The form 222 is only valid for 60 days.
- DEA Form 222(s): You will need to record the “Numbered Shipped” and “Date Shipped” on part 4.
- Last step is to photocopy the completed DEA Form 222 and to place the COPY in the box with the product(s) with the provided UPS Shipping label. **Please keep the original DEA Form 222 for your records.**
- Once your box has been received, a representative will be notifying you of its safe arrival.

**Should you have questions or require any additional information regarding our process, please contact us. Our goal is to make this as simple as it can be for you!**

**Respectfully**

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Your Total Returns Processing Team